



## Yellowhead County Libraries

Evansburg. Niton. Wildwood.

Connect. Engage. Inspire.

### Library Assistant, Wildwood Public Library Job Posting

Yellowhead County Library Board is seeking a permanent, part-time Library Assistant for Wildwood Public Library. Through this 14 hour a week position, we are looking for a team-oriented person to bring their passion for serving the public to our organization. Join us as we satisfy curiosity, inspire imagination and engage our community in Wildwood.

#### Responsibilities:

- Serve the public by providing customer service in person or at a distance.
- Assist with maintaining the library collection and resources.
- Develop, deliver and evaluate library programs for library patrons of all ages.

#### Qualifications:

- High school diploma
- Ability to work evenings and weekends.
- Ability to provide effective customer service.
- Proficiency in the use of computers, mobile devices and related software.
- Interest in public libraries.
- Ability to work well as part of a team.

**Wage:** \$15.50 per hour

**Closing Date:** 9:00 AM January 24, 2022

Interested parties should send a cover letter and resume including three references to [rmcclure.yclb@yrl.ab.ca](mailto:rmcclure.yclb@yrl.ab.ca)

*We thank all applicants, however only those selected for an interview will be contacted.*